



FORT McMURRAY 468
FIRST NATION

EMPLOYMENT OPPORTUNITY

COMMUNITY HEALTH REPRESENTATIVE

Temporary Full-time

JOB OVERVIEW:

Under the supervision of Health Director, the Community Health Representative will work in partnership with Health Department Staff with the provision of screening programs; health education and communicable disease control, and enhance the community capacity through strong community partnerships.

RESPONSIBILITIES:

- Raise awareness on and provide education on disease prevention
- Promoting awareness and assisting in linking clients, families, and communities to local social service agencies
- Participating in the provision of health promotion and disease/injury prevention programs through partnerships, which focus on self-reliance and self-determination.
- Assist Nursing staff with obtaining information to better understand the client and family health concerns, and barriers to access the health care system.
- Developing culturally appropriate educational programs and materials to promote health in the community.
- Provide safety and health education to individuals and their families
- Other duties as assigned

REQUIREMENTS:

- High School diploma or GED equivalent
- College certificate/diploma in related health care discipline, such as Community Health Representative, Social Work, or Nursing preferred (If part of a registered profession-registration in good standing with applicable governing body)
- Evidence of strong interpersonal and communication skills.
- Criminal record check with vulnerable sector check required
- Must be able to take part in developing and maintaining respectful professional working relationships with team members, clients, families, and the community.
- Current valid Alberta Driver's License
- Previous experience in an Aboriginal organization setting would be an asset
- Proficiency with MS Office applications including Word, Excel, PowerPoint, Outlook; an aptitude for learning new computer systems
- Ability to work independently as well as in a team, good verbal, and written communication skills
- Excellent customer service focus, with an ability to work collaboratively with others

WHY APPLY?

In addition to your Salary/Hourly earnings, we also offer the following:

- Our commitment to accountability, respect for one another, and hard work.
- A benefits package with Insurance, Medical, Dental, and Vision coverage
- A healthy work-life balance with half-day Fridays
- Employee and Family Assistance Program
- We care a lot about your future, and we offer a defined contribution Registered Pension Plan
- An opportunity to work for a harmonious community with a rich culture that builds its economic and social success

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GOVERNANCE & ADMINISTRATION OFFICE: P.O. Box 6130, Fort McMurray, Alberta T9H 4W1



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HOW TO APPLY:

Online: <https://fmfngroup.com/careers/#job-openings>

FMFN#468 would like to thank all applicants at this time; however, only candidates selected for interviews will be contacted directly.

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